



Child and Youth Care Worker Certification Institute

405 W. 28th Street #120, Bryan, Texas 77803

Voice: (979) 775-0883 Fax: (979) 775-0893

Application for Entry Level Re-Certification

(Please type or print)

Name: _____ Date: _____

Work address: _____ Phone: (____) _____

City: _____ State: _____ Zip: _____

Home address: _____ Phone: (____) _____

City: _____ State: _____ Zip: _____

*Please check to appropriate boxes and attach documentation
of the information requested. Thank you!*

Requirements:

Certification fee attached. Make check or money order for \$50.00 payable to the "Certification Institute".

Current certification in CPR:

Attach a front and back copy of a current CPR card issued in the name of the applicant. CPR training must be up-dated as least annually to be considered "current" and must be conducted by a person certified to provide CPR training. The card must show the date the course was completed or the date that the card expires on, and be signed by a person certified to provide CPR training.

Current certification in First Aid:

Attach a front and back copy of a current First Aid card issued in the name of the applicant. The Institute will also accept a certificate of completion of a First Aid course that includes the signature and credentials of the instructor and the date the course was completed. First Aid training must be conducted by a Red Cross instructor or a licensed/certified health professional. First Aid training must be up-dated at least every three years to be considered 'current' or must be up-dated as indicated on the card or certificate.



Current certification in approved Behavior Management, Crisis Prevention/Intervention or Child Guidance:

Attach a copy of a letter or certificate of completion from a Behavior Management, Guidance, or Crisis Prevention/Intervention training. This can include, but is not limited to, PMAB, CPI, Handle with Care, Mandt System or Crisis Prevention. The letter or certificate must be issued to the applicant, and must include the date of training, number of hours included, and the signature and credentials of the instructor. The training must have been received within one year of applying for re-certification.



Continuing Education:

Attach copies of training records documenting training received during the two (2) years since your certification certificate was issued. A total of 30 hours (15 hours per year) are required. Training documentation must include topic title, number of classroom hours, name and credentials of instructor. Training must be clearly relevant to child and youth care practice. CPR and First Aid training may not be used. Behavior Management training that was used to meet the requirements of 'Current Certification in approved Behavior Management, Crisis Prevention Intervention or Child Guidance' above may not be used to meet the requirements of this section.



List topics, date of training completion and number of hours you are submitting.
Backup documentation must be provided.

	TOPIC	DATE COMPLETED	# HOURS
1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____
4)	_____	_____	_____
5)	_____	_____	_____
6)	_____	_____	_____
7)	_____	_____	_____
8)	_____	_____	_____
9)	_____	_____	_____

10) _____



Membership:

Attach a copy of your membership card or certificate from one (1) of the organizations listed below. The certificate or card must be issued in the applicant's name and must indicate that the membership is current.



Texas Youth and Child Care Worker Association (TYCCWA) **or**



Texas Juvenile Detention Association (TJDA) **or**



Texas Association for the Education of Young Children (TAEYC) **or**



Texas After School Association (TAA) **or**



Texas Network of Youth Services (TNOYS) **or**



Texas State Foster Parents, Inc. (TSFPI)

I am applying for recertification as an *Entry Level Child and Youth Care Practitioner*. The information and documentation submitted herein are true to the best of my knowledge

Signature of Applicant

Date

Please return completed form and re-certification fee to:

Certification Institute
405 W. 28th Street #120
Bryan, Texas 7780